**MAC MEETING 3/3/2014, 11:00am, HAW 208**

Attendees: Oliver, Aaron, Stacey, Scott, Amy, Adam, Monica, George, Sang Lee, Yao

Minutes Taker: Amy Schiffner

**AGENDA:**

**1. Approval of 2/4/2014 Minutes [posted on Laulima]**

Minutes unanimously passed

**2. Proposed Advanced Degree Program Institutional Learning Objectives: review & comment [on Laulima under Resources > Miscellaneous Resources]**

Discussion:

* Who is the audience for this document? Starting with a statement about the purpose and or value of ILOs may be a better approach.
* Suggestion to include a statement about the usefulness of ILOs
* Why does the university have these? What is the purpose?
* Suggestion to refer to the undergraduate ILO FAQ document
* Suggestion to have a joint resolution with MAC
* How might they be assessed?
* Faculty senate meeting minutes regarding the undergraduate ILOs were reviewed (May 2, 2012)
* Suggestion to include more language that represents the performing arts graduate degrees
* ILO #5 a suggestion to include the word performance after media
* MAC members may send feedback on the document to Oliver and Monica by March 11, 2014.

**3. Summary of assessment activities--College reports [on Laulima under Resources  > Miscellaneous Resources]**

* What can Manoa do to help colleges do more of what they are supposed to do in regards to their program assessment?
* Discussion about including program assessment in tenure and promotion
* Supporting assessment as a research endeavor
* Collecting and using results is a key area that needs growth.
* Discussion will continue at next meeting

**4. Sub-committee Reports/Announcements**

Tabled

**4a. Undergraduate ILO: Amy, George, Monica**

**4b. MAC Organizing Document Review: Adam, Dan, Stacey, Yao**

Tabled

**4c. Assessment Office-Poster Session & Workshops: Monica, Yao**

Tabled

**5. Other New Business**

Tabled

**6. Next meeting: April 1, 2014**

Meeting Adjourned: 12pm